

**Rockdale CASA, Inc.**  
**Volunteer Reference Form**

Date \_\_\_\_\_

Reference's Name: \_\_\_\_\_

Reference's Address: \_\_\_\_\_

\_\_\_\_\_

Reference's Phone: \_\_\_\_\_

\_\_\_\_\_ has applied to become a Court Appointed Special Advocate. You were named by the applicant as a reference. Please complete this form and return it to our office within two weeks so that the applicant can be eligible for training. The information you provide will be treated as confidential. Thank you for your assistance.

*Court Appointed Special Advocates are trained and supervised volunteers who are appointed by a Judge to protect the best interest of abused and neglected children. The CASA interviews all parties involved to assess each case, formulates recommendations, identifies resources, prepares written reports and appears at court hearings.*

Please rate the prospective CASA in the following areas:

1. Length of time you have known the applicant. \_\_\_\_\_
2. In what capacity do you know the applicant?  
\_\_\_\_\_  
\_\_\_\_\_
3. Describe the applicant's relationship to people, in general. Check as many as are applicable.  
Friendly\_\_\_\_ Unfriendly\_\_\_\_ Shy\_\_\_\_ Sincere\_\_\_\_ Outgoing\_\_\_\_  
Withdrawn\_\_\_\_ Aloof\_\_\_\_ Quiet\_\_\_\_ Passive\_\_\_\_ Interactive\_\_\_\_  
Other\_\_\_\_\_
4. How do you rate the applicant's ability to cooperate?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_
5. How do you rate the applicant's trustworthiness?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_
6. How do you rate the applicant's dependability?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_
7. How do you perceive the applicant's judgment in interpersonal relations?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_

8. How do you rate the applicant's self confidence?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_

9. How do you rate the applicant's verbal and written communication skills?  
Excellent\_\_\_\_ Good\_\_\_\_ Average\_\_\_\_ Poor\_\_\_\_

10. Check all of the following which describe the applicant:  
Domineering\_\_\_\_ Leader\_\_\_\_ Loner\_\_\_\_ Aggressive\_\_\_\_  
Temperamental\_\_\_\_ Follower\_\_\_\_ Opinionated\_\_\_\_ Lacks Confidence\_\_\_\_  
Well Adjusted\_\_\_\_ Reserved\_\_\_\_ Cooperative\_\_\_\_ Arrogant\_\_\_\_  
Considerate\_\_\_\_ Stubborn\_\_\_\_ Happy\_\_\_\_ Nervous\_\_\_\_ Sad\_\_\_\_  
Assertive\_\_\_\_ Conceited\_\_\_\_ Confident\_\_\_\_ Other\_\_\_\_\_

11. Please describe a stressful situation that illustrates how the applicant approached and solved the situation.

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12. Do you feel the applicant is in a position to make a commitment of at least one year?  
YES\_\_\_\_\_NO\_\_\_\_\_  
Why?\_\_\_\_\_

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13. To your knowledge, has the applicant ever abused the use of drugs or alcohol?  
YES\_\_\_\_\_NO\_\_\_\_\_  
Explain:\_\_\_\_\_

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14. Based on your understanding of our program, would you recommend this applicant as a CASA?  
YES\_\_\_\_\_NO\_\_\_\_\_  
Why?\_\_\_\_\_

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Please provide any additional information that would help us evaluate this applicant.

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If you have any questions or information you wish to discuss, please feel free to call us. Thank you again for your help in facilitating this very worthwhile volunteer effort.

Please return to our office one of the following ways:

**Email:**

Lena Flowers, Advocate Supervisor

[rockdalecasaac@aol.com](mailto:rockdalecasaac@aol.com)

or

Michele Benton, Recruiter/Trainer

[trainer@rockdalecasa.org](mailto:trainer@rockdalecasa.org)

**Mail:**

PO Box 484 Conyers, GA 30012

**Fax:**

770-761-7765 (fax)